

OGDEN DUNES WATERWORKS - BOARD OF DIRECTORS

October 14, 2013; 6:00 pm

Directors Attending

(LB) Luke Brennan - President

(GC) Greg Casimer - Secretary

Waterworks Staff Attending

(CL) Chuck Litzkow - Acting Waterworks Manager

(MT) Mike Teeling – Waterworks Technician

Guests Attending

(AJ) Allen Johnson – Town Council

(TC) Tom Clouser – Town Council

(NG) Nate Gagliardi

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The meeting was called to order by LB at 6:11pm.

1) Waterworks Manager Selection

- a) LB reported generally regarding the review process for the open Waterworks Manager position. The Board will discuss the matter further in an executive session.

2) OUCC Requests

- a) GC summarized the status of requests for information from the OUCC regarding its review of the rate increase petition. The Waterworks has employed the Deputy Clerk Treasurer, the Acting Waterworks Manager, the Waterworks Technician and the consulting firm Umbaugh Associates to collect various financial information as requested by the OUCC.
- b) The OUCC has been provided with much of the detailed financial information it has requested to date. Several outstanding items are in the process of being collected and follow up questions are in the process of being answered.
- c) In the course of responding to the OUCC's requests, a billing error was discovered. Customers who had been billed for the minimum consumption in a quarter were overbilled by \$1.11. The Waterworks is in the process of identifying those customers who have been overbilled and arranging for some form of reimbursement or credit. This information is being shared with the OUCC for the years 2012 and 2013.

- d) The Waterworks has also received notice that the OUCC has received more than ten requests for a public hearing from customers of the Waterworks and on that basis has asked the IURC to set a date for a public hearing on the Waterworks' rate increase petition.

3) Water Main Repair at 121 Diana

- a) CL reported on the completion of a water main repair at 121 Diana Rd. CL and the Board expressed compliments to the paving contractor for his repair work.

4) Customer Shut-Off and Other Issues

- a) CL reported that water service has been shut off at 7 Locust.
- b) CL reported that potential customers at 90 Shore Dr. and 124 Shore Dr. may have an issue related to the size of the lateral connections to the Shore Drive water main. The Board directed CL to inform the potential customers to write a letter to the Board if any relief is being requested from current ordinance or policy requirements regarding connection size.
- c) CL thanked the OD Women's Club for its assistance with the most recent mailing which included envelope stuffing for the annual water quality report.
- d) LB and MT are working on creating a Facebook page exclusively for the Waterworks to provide another source of information to customers.

5) Hydrant Flushing

- a) CL noted that hydrant flushing is scheduled for late October and early November. Notices will be posted in advance of flushing.

6) Sanitation Account

- a) The Board was provided with a final accounting of transfers between Waterworks and Sanitation. After accounting for all revenue and expenditures, the bottom line is that the two accounts will be fully reconciled with a transfer of \$15,215.12 from the Waterworks fund to the Sanitation fund.
- b) The Board noted that CL already has the authority to direct the transfer. In any event, the Board approved of the proposed transfer of \$15,215.12 from Waterworks to Sanitation as recommended by the Deputy Clerk Treasurer.
- c) Going forward, Sanitation revenue received by the Waterworks will be promptly transferred to the Sanitation account as has been discussed at prior Board meetings.

7) Town Contract and Equipment Invoice

- a) CL presented the Board with an invoice from the Town for the use of Town equipment. CL provided the Board with a copy of the 2013 contract for services between the Town and the Waterworks which was reviewed by the Board and also by AJ and TC. It was agreed that further review of the contract was in order prior to authorizing payment of the invoice.

8) Public Comment

- a) The Board addressed questions presented by NG regarding the hydrant maintenance fund, the planned fund for capital improvements and the wholesale water rate charged by Indiana American to the Waterworks.

9) Meeting adjourned by unanimous consent at 8:15pm.